

## Navigating a Parent/Guardian Account

When first logging in to your account a Dashboard for your 1<sup>st</sup> listed student will appear. This is the most recent activity for that student. To view ALL of the grades, you can either click on the “Grades” tab and then select the student whose grades you wish to review OR the students listed on the account appear in blue across the page under the tabs – from there you can directly select the student by clicking on their name.

[Martin Iii, James](#) • [Martin, Samantha](#) • [Martin, Tyler](#) • [Add Another](#)

**Student**

**Welcome Parent**

Last Login: 1 day ago

[Click Here to view the District Website](#)

Citynet is pleased to provide online access to your student's grades and performance evaluations through our LiveGrades product. Through this system you will be able to quickly and easily access grades as soon as they have been entered into the grade book by the teachers. You will also see options to send a secure, confidential message to the teachers, and have the ability to receive secure messages from the teachers and schools. It is our hope that linking together teachers with parents and students aid in facilitating the success of your child.

**James Martin Iii Dashboard**

**Recent Announcements**

Date	Class	Title
10/12/17	BAND 8	8th Grade Band Move-Up Night
9/27/17	BAND 8	Uploading Playing Test Directions
9/27/17	BAND 8	Fall Band Concert - November 8th

**Recent Grades**

Date Due	Class	Assignment	Type	Grade	Grading Period
10/18/17	WV STUDIES 8	Ch. 5 Vocab Quiz	Quiz	31 / 31	2nd 9 Weeks
10/17/17	SCIENCE 8	Periodic Table HW	Homework	10 / 10	2nd 9 Weeks
10/17/17	ENG LA 8	Festival Research	Activity	10 / 10	2nd 9 Weeks
10/17/17	MATH 8	Weekly Skills Review 1-7	Weekly Skills Review	10 / 10	2nd 9 Weeks
10/16/17	MATH 8	Slope Tic Tac Toe	Activity	5 / 5	2nd 9 Weeks

[View All Grades](#)

**Recent Attendance**

Date	Type
No Absences or Tardies Recorded	

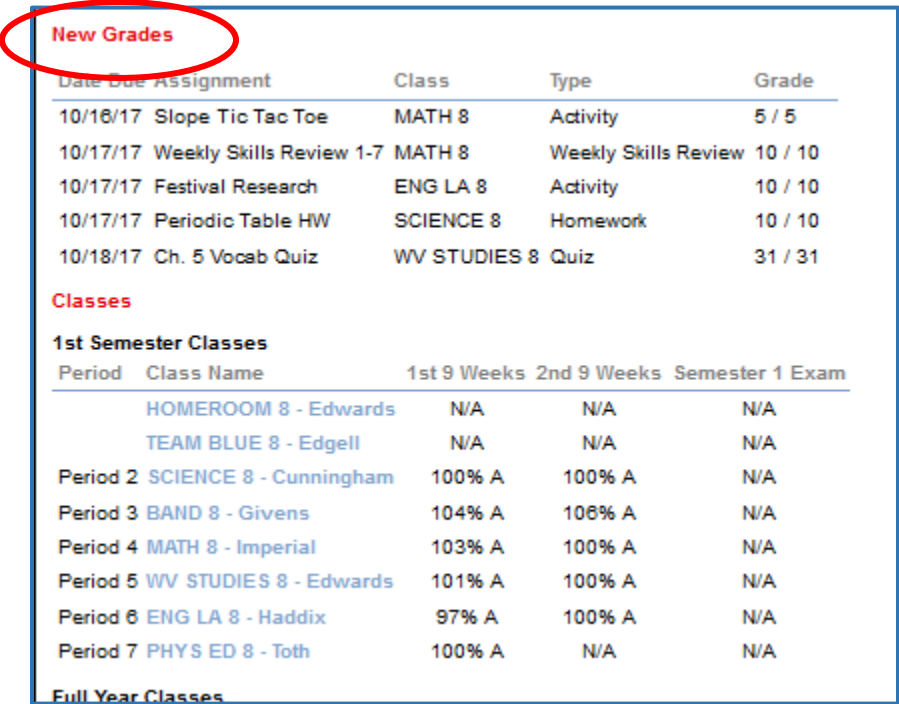
**Disciplinary Reports**

Date	Short Description
No Disciplinary Reports Recorded	

**New Messages**

- Shutterfly 4th grade
- Science expectations
- Contacting Mrs. McCord
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When you select a student the most recent activity in **LiveGrades** appears on top, then the classes and grades for that student will show. To look at a specific class and its assignments – click on the name of the class – this will display that class and the assignments so far for the grading period you are currently in. If you need to go back and review assignments from previous periods then click directly on the grading period you want to look at (i.e. 1<sup>st</sup> 9 Weeks) or select the grading period from the drop down menu in the box **“Student Grading Period”**.



**New Grades**

Date Due	Assignment	Class	Type	Grade
10/16/17	Slope Tic Tac Toe	MATH 8	Activity	5 / 5
10/17/17	Weekly Skills Review 1-7	MATH 8	Weekly Skills Review	10 / 10
10/17/17	Festival Research	ENG LA 8	Activity	10 / 10
10/17/17	Periodic Table HW	SCIENCE 8	Homework	10 / 10
10/18/17	Ch. 5 Vocab Quiz	WV STUDIES 8	Quiz	31 / 31

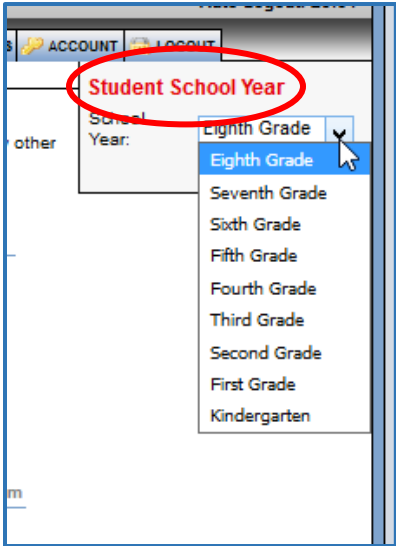
**Classes**

**1st Semester Classes**

Period	Class Name	1st 9 Weeks	2nd 9 Weeks	Semester 1 Exam
	HOMEROOM 8 - Edwards	N/A	N/A	N/A
	TEAM BLUE 8 - Edgell	N/A	N/A	N/A
Period 2	SCIENCE 8 - Cunningham	100% A	100% A	N/A
Period 3	BAND 8 - Givens	104% A	106% A	N/A
Period 4	MATH 8 - Imperial	103% A	100% A	N/A
Period 5	WV STUDIES 8 - Edwards	101% A	100% A	N/A
Period 6	ENG LA 8 - Haddix	97% A	100% A	N/A
Period 7	PHYS ED 8 - Toth	100% A	N/A	N/A

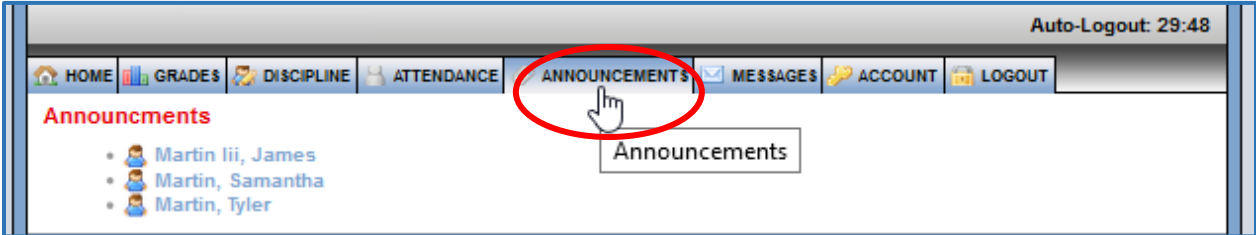
**Full Year Classes**

If your county has used **LiveGrades** for several years a parent has the ability to look at grades from previous years. On the right hand side of a student’s home grade page there is a box **“Student School Year”** – select the year you would like to review and click “Change”. This will display grades from the school year you selected.



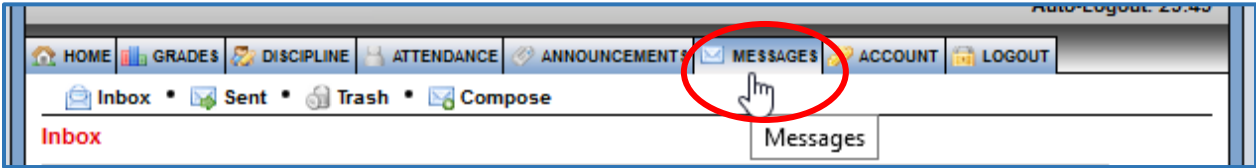
### Announcements

Clicking on the **Announcement** Tab will display the list of the students you are following. Click on a specific student and any announcements made for that student will appear.

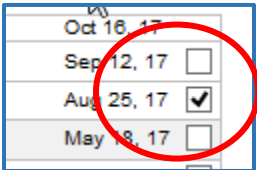


### Messages

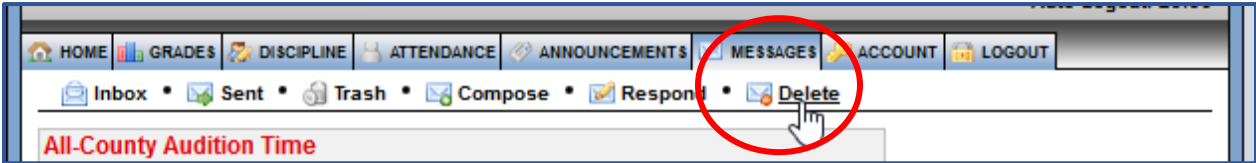
To review any received messages click on the **Messages** tab. All messages for all students will display. To review a particular message, click on the blue subject title for the message and it will link you to the message.



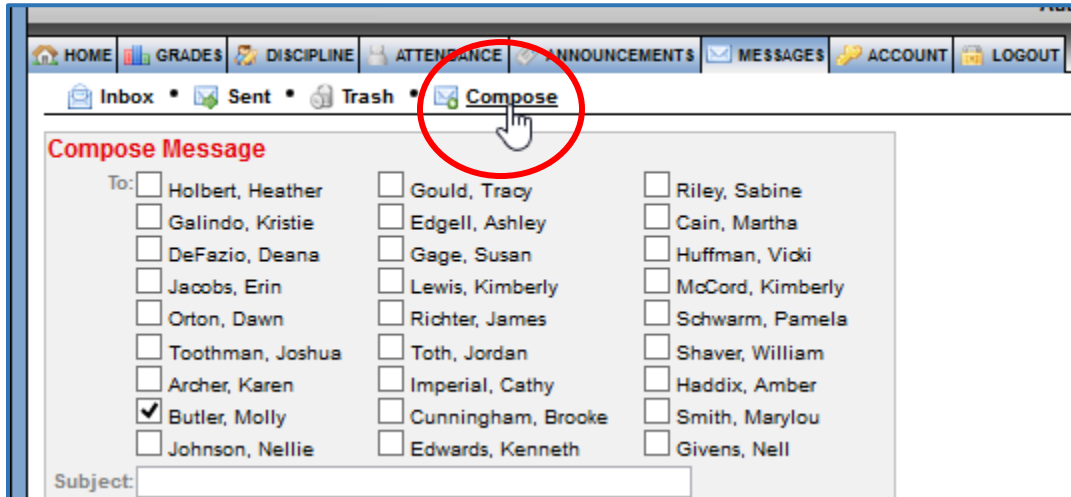
To delete any messages – check mark the box next to the message you want to delete, then click on the box **“Delete Selected Messages”**.



Or you can select **Delete** from the menu when the message is opened.

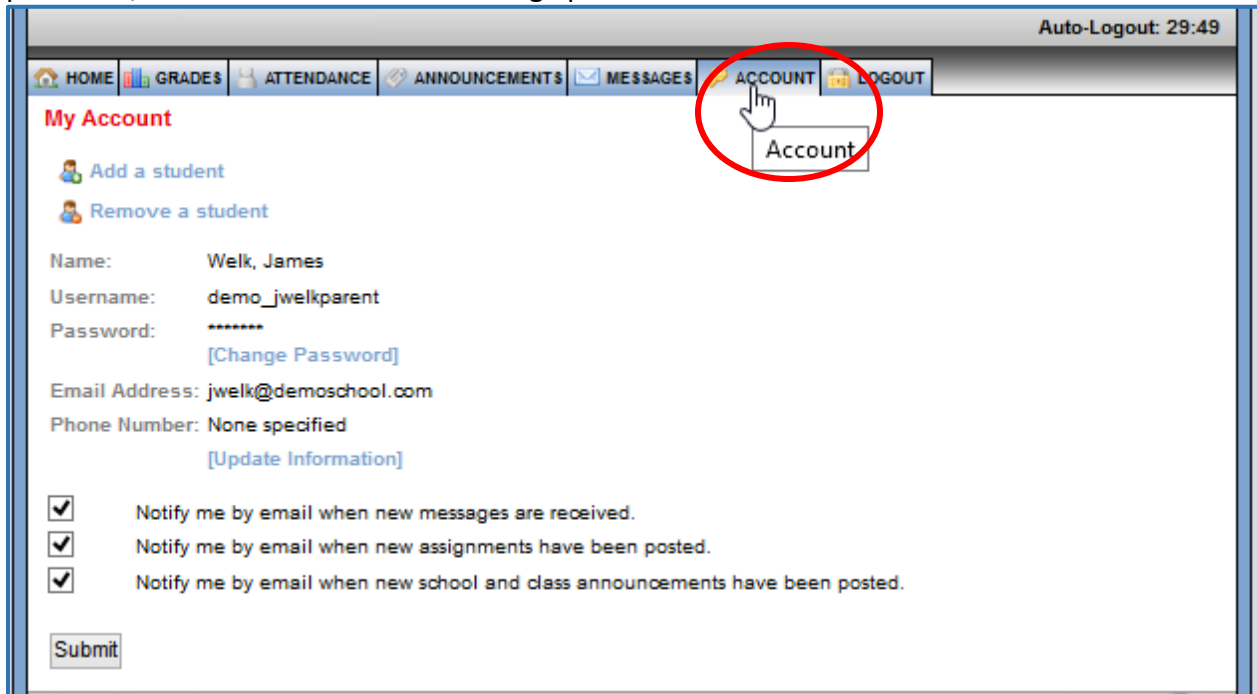


To send a message – click on **“Compose”**. A list of all teachers associated with your students will appear. Select the teacher(s) you want to send the message to, type in the Subject, write the message, attach any documents/files, and click on the “Send” box.



## Account

The **Account** tab will help you to manage your account. This is where you can add or remove students from your account, view your username, and change your password. To change your password, click on the blue link to “change password” and follow the instructions.



Under the **Account** tab you can also manage your contact information (i.e. change your e-mail address). Click on the blue link to “Update Information” and make any necessary changes and “submit”.

The **Account** tab also allows you to select what type of notifications you wish to receive. Simply click on the box for the type of notifications you want. These notifications are sent out everyday after 5pm. A teacher may send you a message in the morning and you will be able to view that message at any time by logging into Livegrades.com. However, if you have not logged in the day the message was received, then an e-mail will be sent to you that evening notifying you that you have a message in **LiveGrades**. Log in to Livegrades.com and select the Message tab to see the message.